

GLAST Project Configuration Control Board (CCB) Minutes

A GLAST Project CCB Meeting was held on Thursday, March 21, 2002, at 3:00 p.m., in Building 16, Room 8A (SEU Program Office Conference Room).

CCB No.: CCB-003

List of Attendees:

Liz Citrin, Norman Rioux, John Deily, Bill Browne, Erik Andrews, Dennis Small, Jim Chipouras

The Following CCRs were discussed and dispositioned:

<u>CCR No.</u>	<u>Subject</u>	<u>Sponsor</u>
433-0016	"Mechanical Items in MSS"	Norman Rioux

Disposition: *Approved as submitted.* The purpose of this CCR was to update various items in the Mission System Specification related to mass.

Actions items:

The CCB Chairperson approved the CCR with an action to obtain concurrence from the Observatory Manager and obtain cost impact information from the Deputy Project Manager for Resources (DPMR). Also, it was noted that the CCR did not include the Ground Systems/Operations Manager or GBM Instrument Manager concurrence; they provided concurrence at the CCB meeting.

Subsequent to the CCB meeting, concurrence was obtained from the Observatory Manager and the cost impact information was obtained from the DPMR.

The DPMR stated that the current contract with Stanford University covers only the LAT Formulation Phase (Phase A/B). The Implementation Phase effort will be definitized as a contract modification in May/June 2002 and the cost impact associated with this CCR will be addressed during the definitization of this modification. There is currently no contractual baseline from which to assess a cost impact from this change request.

The GLAST Project CMO obtained CCR approval signature from the GLAST Project Manager on the CCR form and will incorporate the approved changes to the Mission System Specification.

Note: CCR 433-0016 was not included in the CCB agenda for the CCB-003 Meeting. Subsequent to the distribution of the CCB Agenda, the sponsor requested that the CCB also consider this CCR for disposition. This CCR was not submitted for review through the GLAST on-line CM system. The CCR sponsor obtained the reviewer comments that were provided with the CCR for CCB.

<u>CCR No.</u>	<u>Subject</u>	<u>Sponsor</u>
433-0017	"Safety and Mission Assurance Items in MSS"	Norman Rioux

Disposition: *Approved as Submitted.* The purpose of this CCR was to update various items in the Mission System Specification dealing with Safety and Mission Assurance.

Actions items:

The CCB Chairperson approved the CCR with an action to obtain concurrence from the Observatory Manager. Also, it was noted that the CCR did not include the Ground Systems/Operations Manager, GBM Instrument Manager or the S/W Manager concurrence; they provided concurrence at the CCB meeting.

Subsequent to the CCB meeting, concurrence was obtained from the Observatory Manager.

The GLAST Project CMO obtained CCR approval signature from the GLAST Project Manager on the CCR form and will incorporate the approved changes to the Mission System Specification.

Note: This CCR was not submitted for review through the GLAST on-line CM system. The CCR sponsor obtained the reviewer comments that were provided with the CCR for CCB.

<u>CCR No.</u>	<u>Subject</u>	<u>Sponsor</u>
433-0018	"C&DH Items in Mission System Spec"	Norman Rioux

Disposition: *Approved as Submitted.* The purpose of this CCR was to update various items in the Mission System Specification related to C&DH.

Actions items:

The CCB Chairperson approved the CCR with an action to obtain concurrence from the Observatory Manager and the Deputy Project Scientist. Also, it was noted that the CCR did not include the GBM Instrument Manager concurrence; he provided concurrence at the CCB meeting.

Subsequent to the CCB meeting, concurrence was obtained from the Observatory Manager and the Deputy Project Scientist.

Note: CCR 433-0018 was not included in the CCB agenda for the CCB-003 Meeting. Subsequent to the distribution of the CCB Agenda, the sponsor requested that the CCB also consider this CCR for disposition. This CCR was not submitted for review through the GLAST on-line CM system. The CCR sponsor obtained the reviewer comments that were provided with the CCR for CCB.

The GLAST Project CMO obtained CCR approval signature from the GLAST Project Manager on the CCR form and will incorporate the approved changes to the Mission System Specification.

Minutes approved by:

A handwritten signature in cursive script, appearing to read "Elizabeth Citrin".

Liz Citrin
GLAST Project Manager
(GLAST Project CCB Chairperson)

Minutes prepared by: Jim Chipouras, GLAST Project Configuration Management Office